

KSHA Board Meeting Minutes

February 19, 2023 1:00pm

Zoom meeting

People present in person: Diana VanDyke, Terry Craft, Nancy Edwards, Carol Hull, Bailey Kracmer

People present via Zoom: Katie Haynes, Jasmine Pumphrey, Yvonne McCarthy, Amanda Barnum, Lavon Martin, Heather Franklin, Becky Dillon, Michelle White, Shawn Bryan, Denise Meyer and Kari Russell.

Diana called the meeting to order at 1:21pm and made introductions for new board members.

Prior minutes - all approved with change in spelling of "Tillman". Kari will send to Yvonne.

Officers reports:

1st VP: Denise: for the April 22nd & 23rd show at Lyons - booked hotel for judge; started show bill with Heather - it's half done. Having computer issues, so will get it done in the next few days. Will send to Jasmine for proofing. We still need a secretary. Suggested purchasing the program ourselves. Becky says we have a program but not sure we'll still have it available at that time; she'll check into it. Nancy Edwards volunteered to do it. Jasmine suggested we do it by hand with note cards if necessary. Becky will check on the software. Diana has two other people she can check with as well. Denise says Kelly's looking into other software to purchase that might be suitable. Heather is doing her own bill for the mini classes; she'll be the secretary for the mini classes. Denise will do stalls - she's ready to start taking stall reservations. She'll get something out on Facebook about the show in the next few days; Kelly will help her. Send it to her FB Messenger or email address. Yvonne said they can also use the contact form on the website and she'll forward anything relevant to Denise. Jasmine suggested using email as opposed to text or FB Messenger for stall reservations so you can answer questions and not miss anything. Michelle said they'd pre-load and tag stalls if Denise will get all that info when people book stalls. Denise wants to visit the venue to check on some things prior to the show. Michelle said she would do the show on a spreadsheet. Need an announcer. Yvonne asked Heather to send her entry forms for the minis as well as KSHA forms for the website. Heather will get with Denise to see about incorporating them together into one entry form. Katie inquired about the judge for this show - why are we using such an expensive judge when we have no money. Heather and Diana worked out the judge; the amount of money the minis are bringing in is covering the judges. Judge costs \$350/day, \$700 total, plus mileage and \$200 hotel. AMAH rulebook lays out how much to get per day and this is in line with that. She's USCF, holds many cards, well-rounded. Denise couldn't find her on USEF site; could only find her as a judge for minis. Judge's name is Suzanne Border from Lincoln, NE. Ribbons are ordered, etc. Michelle requested for Diana to apply for a grant. Jasmine about Kingman show - Website lists different dates than what she thought. Should be Sept 9 & 10; Yvonne will change it. Denise has contract with proper dates.

2nd VP: Katie: We're going back to Hesston; will get the contract in. Planning to use a caterer in Hesston. Diana asked for the info asap so she can apply for the grant. She's working on the date. Katie and Amanda will get the check sent off. There was discussion about having the meeting earlier in the day, and having the meal prior to the meeting. Gift cards will be given again; allows people the freedom to buy whatever they need. Bailey didn't like gift cards for the little kids; she can do her own thing for them instead. Denise asked about doing gift cards

or specific gifts; Katie explained she's trying to avoid shipping and handling and watch our money. Diana said we'd cover this later.

Treasurer: Amanda: A few memberships have come in, not in the bank yet. Becky added that she's been dealing with the bank to add Amanda; had a lot of trouble so is closing the account and Amanda can open a new account somewhere else. She'll go in Monday and get the check and get it to Amanda. Becky reported balance of 021523 \$7495.55, everything has cleared. Banquet stats: \$587.50 (47 meals * \$12.50), donations & advertising \$457.50, Diana doesn't agree with donations - says we should have more. Grant \$900. Youth auction \$35.00. \$1945.00 deposit total. Expenses: food - \$457.50, facility \$237.50, Total \$695.00. Awards \$1330 gift cards, pop \$78.14, ribbons youth \$142.245, \$837.445 for general total 997.69 Total. Other youth items (bags, ribbons, etc.) \$240.355. Total expenses \$3180.94. If we take out youth, we used \$995.50 from general fund for banquet. Show app fees \$300.00 from Pinto (6 judges, 4 shows). App 2 judges for May show \$400.00, memberships \$170.00 + PayPal stuff. Yvonne will get PayPal info to Amanda. It was suggested we consider online banking, and that two board members should be on the account. Bank decision will get pushed off to an executive committee.

President: Diana: Fixed the rulebook; has been updated and given to Yvonne. Diana is working on updated website forms; will get them to Yvonne as well.

Old Business:

Bailey on Youth show July 15th, 2023 in McPherson: got the facility for free because of Becky, had a judge but he's now showing so they're looking for a free judge. Will have concession stand: pop, hot dogs, hamburgers; her husband will run it. The juniors will help out with that stand. Requested a list of all the juniors. Heather will run the office, Diana and Bailey are working on the show bill. One-day show, will sprinkle fun stuff in there. Not doing driving, probably not doing classes that don't have multiple horses (quarter horse, saddlebred, Arab), will mostly have western pleasure, etc. Send any emails regarding classes to Diana. Trying to keep costs down as low as possible. It was suggested she possibly contact local 4-H for concession help. Using leftover pop from banquet.

Yvonne: we pay \$365 for this site every 2 years; we need to use it as much as possible. She needs photos from all new board members. Yvonne requested new bank info as soon as it's available to apply to the PayPal account.

Carol: thanked Katie for donating gift bags and Diana and Carol for the door prizes.

New business:

Diana: Membership engagement committee this year? Lavon will continue the committee, but will miss a couple Sundays initially. Lavon will ask Kelly to be part of the committee. Free activities. Diana will talk to Lavon and Kelly about recruiting folks to do this. There are pamphlets for KSHA. Katie mentioned we, as board members, should share as much about KSHA on Facebook as possible. Becky mentioned promoting to 4-H Kids to show at our shows. Kari mentioned a special class that shows off how much folks like KSHA.

Jasmine: On the Pony Express Horse Show Club FB page: Due to lack of membership, no points for 2023 at all. Jasmine will send show bill to Yvonne for upcoming KSHA shows. Diana reviewed that Michelle White is show coordinator, Jasmine showbill approver, Bailey Jr. advisor, and Terry Craft is lead of rules committee (members are Madison Ritcha, Ellen LaMont and Heather Franklin). Carol Hull is the Rules Forum leader.

Diana: Executive committee: proposed members at large were approved by the board: Erin Nicholas and Greg Johnson. Diana explained that the members at large join executive

committee for a vote if it's a quick issue that needs to be voted on asap and not enough board members are available.

Meeting adjourned at 3:03pm

Submitted by Kari Russell, Secretary